

**New England Yearly Meeting
Legacy Gift Committee Final or Interim Grant Report Form**

Please provide a summary of your ministry or project that was supported by a grant from the NEYM Legacy Gift Program. You may use the following questions as prompts.

1. What did you accomplish with the Legacy Grant? If you have not completed your ministry or project, please give us a status report including the expected time until completion.

2. Was the Legacy Grant helpful in carrying out your ministry or project, including raising additional funds?

3. Were there any new initiatives that resulted from your ministry or project?

4. Was there anything that made your ministry or project difficult to carry out?

5. Do you have plans for continuing your ministry or project?

6. Please tell us how you spent your Legacy Grant and if you were able to raise additional funds for your ministry or project. Include a detailed financial report of how the actual expenditures compare to your grant's budget in your application.

Our guidelines state that: *Any changes to funded projects or ministry that result in a major change in the budget or funded program require approval of the meeting or committee with oversight and the Legacy Committee.* This includes if you have completed your project and there are Legacy Gift funds remaining, or you are unable to continue your ministry or project. We count on you letting us know right away about such changes.

PHOTOS: Please include any photos of your ministry or project that would help Legacy share your story with the Yearly Meeting and the wider Quaker world. You may also include links to articles, videos, or other related materials.

We especially like *before* and *after* photos, and photos of people with whom you have worked in your ministry or project.

Please email your completed report to legacy@neym.org

Questions? Contact the co-clerks at legacy@neym.org

Thank you!