

Mosher Book and Tract Fund of New England Yearly Meeting of Friends

The Mosher Book and Tract Fund (MBTF) is a permanently restricted fund of New England Yearly Meeting. Distributions from this fund are to be used for the purpose of "printing and circulating books and tracts inculcating and developing the principles of the Christian religion as preached and promulgated by the early Friends."

Grant size ranges from a few hundred dollars to a few thousand dollars. Funds are awarded once a year by approval of the Permanent Board.

Process for Consideration of Proposals:

- The Office Manager and Secretary are charged to consider prospective or ongoing publications projects of which they are aware which would substantially benefit from funds available for distribution from MBTF consistent with the Fund's purposes.
- The Office Manager and Secretary will review potential publication projects and make a recommendation to the Permanent Board regarding the use of Mosher Book and Tract funds available for distribution in the current fiscal year.
- In reviewing potential projects and developing proposals to the Permanent Board, the Office Manager and Secretary may consult with Friends with relevant experience, and with members of Coordinating & Advisory Committee for seasoning and discernment.
- Projects will be considered on a rolling basis, based on the availability of funds in a given year. Because of this, we will prioritize projects from among those projects of which we're currently aware. We encourage you to contact the Office as soon as you begin to consider applying; beginning the application process no later than May 1 will ensure that your proposal can be developed for consideration by the end of the fiscal year (September 31).

Final approval from the Permanent Board will be required before funds are dispersed.

To Apply for Funds:

Contact the Office Manager or Yearly Meeting Secretary to discuss your idea and determine whether it meets the intentions of the MBTF. The Office Manager and Yearly

Meeting Secretary will consult with you and help you clarify whether and how an award from MTBF might support your project.

Your written proposal should be no more than three pages, and should include:

- The applicant's name and contact information
- A detailed description of the proposed publication/project
- A detailed budget showing how the funds would be used to support the publication
- Any deadlines that would be affected by a delay in awarding funds
- Any additional information which would help staff evaluate the proposal

Email your proposal to the Yearly Meeting Office at office@neym.org

Oversight and Reporting:

Projects will ideally be completed within one year of the date the grant is received. Yearly Meeting staff will check in with you at the 6-month mark to find out how the project is progressing, and will expect a brief report, to be shared with the Permanent Board, by one year after the grant is made.

February 27, 2020