

**Proposal to Permanent Board From the Finance Committee February 15, 2020**

Proposal to Permanent Board to amend Minute 19-79.

**(Purpose)** The Finance Committee requests that Permanent Board Minute 19-79 from the September 28, 2019 Permanent Board meeting.

**(Background)** At the Permanent Board meeting on September 28, 2019, the Permanent Board approved the updated Finance Committee Handbook. Part of Permanent Board Minute 19-79 on this item read:

*This handbook will replace all previous handbooks and all outdated minutes having to do with these topics. This handbook becomes the document of record, to be amended in the future when a) errors are discovered, or b) when policies change.*

While these words accurately reflect what the Clerk of Finance Committee said, the Committee determined upon further review that the words were misleading. The Committee asks that the full Minute 19-79 be amended to say:

**19-79: Finance Committee Handbook**

*Robert Murray presented the Finance Committee Handbook for approval. He noted several changes that will be made to the draft presented to us. Friends approved these changes.*

*This handbook replaces the previous Finance Committee Handbook. This Handbook will be amended in the future when a) errors are discovered, or b) when policies change.*

*Friends approved the Finance Committee Handbook.*

**(Action Requested)** Approve the amended wording of Permanent Board Minute 19-79.

Robert Murray, on behalf of the Finance  
Committee

Proposal to Permanent Board from the Finance  
Committee