

**New England Yearly Meeting of the Religious Society of Friends
Permanent Board Minutes
August 7, 2010
Bryant University – Smithfield, RI**

10-47 Opening Worship: We opened in waiting worship.

10-48 Roll Call: The Recording Clerk called the roll.

Present: Edward Baker, Holly Baldwin, Jeremiah Dickinson, Eric Edwards, Judy Goldberger, Andrew Grannell, Dorothy Grannell, Jan Hoffman, John Humphries, Allan Kohrman, Rebecca Leuchak, Dwight Lopes, Christopher McCandless, Sara Sue Pennell, Susan Reilly, Karen Sanchez-Eppler, Suzanna Schell, Patricia Shotwell, Philip Stone, Ruah Swennerfelt, William Upholt, Jane Van Landingham, Donn Weinholtz, Carl Williams

Regrets: Travis Belcher (Finance Committee Clerk), Susan Davies, Sarah Gant, Beth Gorton, Carolyn Hilles-Pilant, Mary Knowlton, Donald Mick, Judith Shea (Personnel Committee Clerk)

Ex-Officio: Linda Jenkins (YM Presiding Clerk), Ed Mair (Treasurer), Jonathan Vogel-Borne (YM Secretary)

Guests: Gerald Sazama, Jeffrey Hipp, Marcia Mason, Elizabeth Muench, Thomas Swain (Middletown MM, Philadelphia YM)

We discovered that a miscommunication had resulted in Sara Sue Pennell being recorded as resigning from PB in January (Minute 10-02). We are pleased to have her resume her service.

10-49 Minutes of May 8, 2010 were considered. **Friends approved** the minutes.

10-50 Memorial Minutes: Memorial minutes for Heather Moir (North Sandwich) and Eleanor Butler Perry (Westerly) were read during the opening worship.

Friends approved forwarding these memorial minutes to Sessions.

10-51 Coordinating and Advising Committee Report: Presiding Clerk Linda Jenkins reported for the Committee. She thanked Friends for holding her and the other YM clerks in prayer during these days leading up to Sessions.

- Continuation of Employment for YM Secretary - The Committee has completed their performance appraisal of the Yearly Meeting Secretary and is pleased to recommend continuing employment for Jonathan Vogel-Borne as the YM Secretary. The Committee is grateful for Jonathan's versatility and faithfulness during this year of transition. **Friends expressed unity with that recommendation and approved bringing that recommendation to Sessions for approval.**

Friends spoke of their gratitude for Jonathan's service, noting the challenges of the past year and expressing their sense that the Inward Light has been present with him and with the YM during this process.

Linda noted that this is a new process, with the C&A Committee, rather than the Personnel Committee, conducting Jonathan's performance appraisal and

reporting to Permanent Board.

- Unity Agenda - Linda urged Friends to become very familiar with the information provided in the Advance Documents concerning the various items in the Unity Agenda. One of the radical experimental aspects of this year's Sessions is to bundle most of our "usual" business together in the Unity Agenda, which will be described during the opening session on Saturday evening. PB members are asked to take time to talk with people and listen for concerns, helping to connect anyone with concerns to the resource people identified in the Advance Documents prior to the consideration of the Unity Agenda on Sunday evening.

Some Friends expressed concern about including the budget within the Unity Agenda. Linda responded that if one or more items within the Unity Agenda emerge as needing separate discernment, they will be separated out and time allotted for that discernment during the Sessions.

- Implementation of MBS Incorporation – NEYM has received a packet of final documents. However, one question remains about the minute prepared for the MBS Board regarding their commitment to meeting obligations of the original deed to NEYM: we need to clarify that the document received is indeed the final, approved version. But she is pleased to report that the MBS leadership and attorneys have worked very hard to attend to all concerns and details, and she is easy with outcome.

10-52 Yearly Meeting Secretary Report: YM Secretary Jonathan Vogel-Borne shared that the organizing and preparations for this year's Sessions have been the most challenging ever for him and others involved. Our numbers are about the same as in previous years, including about 70 new people. More people are coming for the whole time – possibly connected with the new schedule that doesn't have a smorgasbord of workshops to pick-and-choose from. The equalization fund has been sufficiently funded to support a number of people this year. The YM offered full scholarships to certain MMs to encourage representation, and five MMs will be represented for the first time in at least two years.

Addressing the staff transition, Jonathan expressed gratitude for the work of the two interim staff hired to carry us through Sessions – Aimee Belanger (Young Friends Coordinator) and Delia Windwalker (Office Manager).

He informed PB that Nia Dwynwen Koch has been hired as YF/YAF Coordinator, with the hiring process completed earlier this summer. As a former YF and current YAF, she is familiar with these programs, but she is now actively preparing for providing the strong leadership the programs need. A significant aspect of her job is to help high school age youth find their way into active participation and leadership in the YAF community.

Offering thanks to Jerry Sazama and God, Jonathan reported that a Search Committee interviewed five candidates for the Communications Director position last week, with two of the interviews being conducted via online videoconferencing. The position was offered to and accepted by Jeffrey Hipp. Jeff spoke briefly about his profound gratitude to have this opportunity to serve the YM, after previously serving another nonprofit as Communications Director.

Due to the diverse responsibilities of the job, Jonathan is exploring how to arrange for a transition period that will allow Delia Windwalker, who is familiar with all the various procedures, to provide interim support. Delia needs to engage in discernment with her Clearness Committee, and Jonathan needs to discuss financial implications with the Finance Committee.

In response to a question, Jonathan noted that the YM is in an experimental phase of trying to figure out how to staff the YM. The ideal arrangement would probably be to have a Communications Director and an Office Manager/Bookkeeper, but we are not there, yet. The YM Secretary now has authority to make some of these decisions, within budget constraints, but we are also still feeling our way into these new procedures and what aspects need approval – given budgetary implications of hiring decisions.

10-53 Treasurer's Report: Treasurer Ed Mair discussed the report, as printed in the Sessions Advance Documents, but also shared some information that will be presented to Sessions on Sunday evening. As of July 30, 2010, there is a \$40,000 surplus, largely due to Sessions registration income.

The Treasurer and Finance Committee have agreed, with PB's endorsement as part of the of Priorities Budget process, that it is better to present a budget that reflects a deficit, based on the projected numbers, rather than one that is artificially balanced. The deficit figure reflects, at least in part, an intention to use the surplus from this budget year resulting from reduced expenses due to staffing changes and other savings. He believes that we will likely discover a year from now that we are not ending the year with a deficit and that we will cover the projected deficit through a combination of increased contributions and reduced expenses.

Ed noted that Jerry Sazama, outgoing Clerk of the Development Committee, has a concern that MM contributions will not meet the budget projections. But Ed pointed out that if we anticipate additional MM contributions after Sessions, at a level similar to last year, then we may even have a surplus.

A recent informal check of the financial records by an outside volunteer found our books to be in good shape. Ed strongly recommends, however, that we need to budget for a full audit in near future – something that would likely cost \$5,000-\$10,000.

We accepted the report, as outlined in the Sessions Advance Documents.

10-54 Finance Committee Report: Treasurer Ed Mair reported for the Committee. He reviewed the decision reached by Finance Committee, through the Priorities Budget process, to partially fund the YM Secretary salary increase recommended by Personnel Committee and to restore benevolences to 2009 levels. This decision is the source of the projected \$30,000 deficit.

We were reminded that PB has approved the Priorities Budget process, provided input and approved including the budget within the Unity Agenda for consideration at Sessions, but the Finance Committee finalizes and presents the budget to Sessions for approval.

A lengthy discussion of the ethics of presenting a deficit budget ensued, with some Friends expressing a desire to make any assumptions about lower expenses and

higher income explicit in the budget. Other Friends raised concerns about insufficient financial information being provided to Sessions prior to consideration of the budget as part of the Unity Agenda, and suggestions were made for making budget information available in the form of a programmatic pie chart or similar format.

The PB Clerk expressed the hope that the discussion had helped the Treasurer become better prepared to address concerns likely to be raised during consideration of the Unity Agenda on Sunday evening. Friends expressed gratitude for the work of the Treasurer and Finance Committee.

10-55 Development Committee Report: Gerald Sazama, outgoing Clerk, reported for the Committee. He reviewed the history of the Committee, and noted that he has served as Clerk since it was established as a standing committee five years ago. This past year, however, he was the only active member. Nancy Haines has now agreed to serve as Clerk.

He circulated copies of the Development Committee report that was included in Sessions Advance Documents. He noted that individual donations in 2009 were about one-third of the total income from contributions (i.e. nearly half the total of MM contributions). He suggested the possibility of establishing an explicit limit on that proportion and wondered whether we might have reached the limit (no discussion of this idea took place).

For the current fiscal year, the YM budgeted \$130,000 in contributions from individuals. He anticipates that we will reach \$90,000 by the end of Sessions. Part of the shortfall is explained by insufficient outreach to large donors this past year. He noted that PB members know potential major donors in their meetings better than he does and requested help in identifying such people.

Jerry encouraged PB to be part of development process by wearing stickers with the message "Support Quaker Community!" and talking with potential donors and volunteers here at YM. It can happen, but God has to be working through us.

Finally, Jerry reported on a planned collaboration with Finance Committee to organize a joint inter-visitation of MMs to learn what MMs want from the YM and how they might financially support those efforts. Friends expressed gratitude for this work and look forward to hearing further reports as the collaborative effort unfolds.

10-56 Friends Camp Report: Theresa Oleksiw reported for the Committee about the proposed waterfront property purchase. The property owner has accepted the Camp's offer of \$160,000, and the Camp has provided \$5,000 in earnest money. Following discussion of the detailed proposal outlined in the advance document, Friends took the following steps:

- **Friends approved the purchase** of a waterfront lot (164ft x 171ft) and a 5-room cottage (1,152 sq ft), valued at \$210,000, for the price of \$160,000. The YM will provide a tax donation letter to the owner, recognizing an in-kind donation of \$50,000.
- **Friends approved the sale** of two acres of wooded Camp property to Joann Clark Austin for the price of \$40,000.

- **Friends approved** the Camp's accepting a private loan of \$60,000 from Dwight Lopes to help purchase this waterfront property. (The terms will be 15 years with 4 percent interest.)
- **Friends approved** waiving the restrictions on \$22,000 in unspent donations designated for Cardinal Hall allowing those funds to be used instead for this purchase.

Friends also encouraged the Finance Committee to discuss details of a proposed bridge loan of \$43,000 from NEYM general funds and report back to PB at our next meeting. One Friend raised the question of how the Camp intended to raise the funds to repay the bridge loan, and Theresa responded that the Committee has discussed renting the new cottage, pursuing grant opportunities, and doing additional fundraising. During the discussion, the YM Secretary reminded Friends that the Camp is a part of the YM and not a separate entity.

Finally, Theresa reported that Nat is planning to take a sabbatical in 2011-2012, and the Committee is working with him to figure out the details. Details will be provided at a future meeting.

10-57 Clerks Nominating Committee: Jan Hoffman reported for the committee, presenting the following nominations for 2011:

- Presiding Clerk – Linda Jenkins (North Sandwich)
- Reading Clerks – Beth Bussiere-Nichols (Portland) and Greg Williams (New Bedford)
- Recording Clerks – Brian Drayton (Weare) and Rebecca Leuchak (Providence)

Friends approved forwarding these recommendations to Sessions.

10-58 Closing Worship: We closed in waiting worship, planning to meet again on Thursday, August 12, 2010, at Bryant University in Smithfield, RI, at 1:30 PM.

Edward Baker, Clerk
John Humphries, Recording Clerk

New England Yearly Meeting of the Religious Society of Friends
Permanent Board Minutes *draft*
May 8, 2010
Friends Camp – South China, ME

10-30 Opening Worship: We opened in waiting worship.

10-31 Roll Call: The Recording Clerk called the roll.

Present: Edward Baker, Holly Baldwin, Jeremiah Dickinson, Sarah Gant, Andrew Grannell, Dorothy Grannell, Carolyn Hilles-Pilant, Jan Hoffman, John Humphries, Sandy Isaacs, Mary Knowlton, Rebecca Leuchak, Dwight Lopes, Christopher McCandless, Susan Reilly, Philip Stone, Ruah Swennerfelt, William Upholt, Donn Weinholtz

Regrets: Travis Belcher (Finance Committee Clerk), Debbie Block, Judy Goldberger, Beth Gorton, Allan Kohrman, Donald Mick, Karen Sanchez-Eppler, Suzanna Schell, Patricia Shotwell, Jane Van Landingham, Jonathan Vogel-Borne (YM Secretary), Carl Williams

Ex-Officio: Linda Jenkins (Presiding Clerk, YM), Ed Mair (Treasurer), Judith Shea (Personnel Committee Clerk)

Staff: Nat Shed

Guests: Elizabeth Muench

10-32 Minutes of March 20, 2010 were considered. Jan Hoffman offered substantive revisions to the draft minute on the report from the *Faith and Practice* Revision Committee, separating out the report regarding the decision-making practices of other Yearly Meetings and the discussion of a Procedures Manual into a new minute. **Friends approved** the minutes with these revisions and other corrections.

10-33 Yearly Meeting Secretary Report: Jonathan Vogel-Borne is in Kenya, so the Clerk discussed some highlights from Jonathan's written report that was distributed in advance.

- Staff changes – Two staff members have resigned: Kimberly Allen, Young Friends/Young Adult Friends Coordinator, effective June 1, 2010 and Katharine Clark, Communications Director, effective July 1, 2010. Jonathan has hired Aimee Belanger for the Interim Young Friends Sessions Coordinator and Delia Windwalker as the Interim Office Manager, both of whom will serve through August Sessions. Jonathan hopes to hire a new Young Friends/Young Adult Friends Coordinator before Sessions, but finding the right person for the Communications Director position may take some time.
- Personnel Committee is considering restructuring the Communications Director position to become two part-time positions, but there is a preference for one full-time position.
- Sessions Committee continues to prepare for August, finding the implementation of the Jubilee theme to be a challenge; the Presiding Clerk will provide more details about the Committee's work later in the agenda.

10-34 Friends Camp Report: The Clerk reported that the Friends Camp Committee has completed their performance review of the Camp Director and recommends continuing employment of Nat Shed as the Camp Director. **Friends expressed unity with that recommendation and approved bringing that recommendation to Sessions for approval.**

The Clerk noted that this is a new process, with the Committee reporting directly to PB, rather than going through the Personnel Committee.

Nat Shed reported that registrations have picked up in recent weeks and may even exceed the goal of 350 by the end of the registration period.

Nat distributed materials describing the property next to the Camp's waterfront that is available for purchase, discussing reasons why this purchase would be important to Friends Camp. The offered price of \$165,000 is more than the Committee would like to raise, but the offer is under consideration. Nat presented a draft budget for funding the purchase and asked PB for initial feedback on some aspects of the plan.

The Clerk summarized the lengthy discussion that followed by noting that Friends seem ready to encourage the Camp to continue pursuing this possibility. PB is prepared to authorize a tax donation letter recognizing the difference between market value and purchase price. We encourage the Committee to bring a more detailed plan to a subsequent meeting.

10-35 Treasurer's Report: Ed Mair, who began his term as Treasurer last month, presented the report, noting that both income and expenses for the year-to-date are less than budgeted.

The Treasurer also provided an update on the Priorities Budget process. The Finance Committee is recommending funding Level 1 priorities plus a \$4,000 salary increase for YM Secretary and \$12,000 partial restoration of benevolences to FGC, FWCC and FUM (bringing these contributions closer to 2008 levels), which results in a budget with a \$30,000 deficit. He reviewed plans for meetings with Monthly Meetings to encourage increased donations, and he noted the likelihood of some cost savings from the staffing transition.

The Treasurer reported that the YM has moved its accounting system online with Quickbooks, providing instant access for the Treasurer, Accounts Manager and YM Secretary.

We accepted the report (attached).

10-36 Finance Committee Report: The Treasurer reported for Travis Belcher, Clerk of Finance Committee. He reviewed the successful meeting with treasurers and finance committee members from monthly meetings, with a clear conclusion that more contact between the YM and MMs is needed. The Committee plans to hold such a gathering again next year.

Ed explained the need to adjust the signers on bank accounts, using the bank resolution circulated in advance. The YM Secretary has recommended adding Phil Stone, a member of PB who is available in the Worcester area as a second signer on large checks.

10-37 Bank Resolutions Minute: The Finance Committee presented the following amended minute, updating the alternate signers listed in item #6:

Bank Resolutions Minute

The following resolutions are brought by the Finance Committee:

- 1 That Edward Gerrish Mair be appointed New England Yearly Meeting treasurer for the ensuing year.
- 2 That Sandra Moyer be appointed New England Yearly Meeting assistant treasurer for the ensuing year or until a successor is appointed and qualified.
- 3 That Elizabeth H Muench be appointed Friends Camp treasurer for the ensuing year or until a successor is appointed and qualified. The Friends Camp treasurer will work under the oversight of the NEYM treasurer and the Friends Camp director.
- 4 That the NEYM treasurer be authorized to open and close bank accounts in the name of New England Yearly Meeting as needed.
- 5 That the Camp treasurer be authorized to open and close bank accounts in the name of Friends Camp as needed.
- 6 That the assistant treasurer, the yearly meeting secretary, and Phil Stone (a member of the Permanent Board) be designated as alternate signers, individually, of all bank accounts of NEYM of the Religious Society of Friends, except those separately defined in #7, for the ensuing year or until a successor is appointed and qualified.
- 7 That the Friends Camp director, the Friends Camp treasurer, and a designated member of the Friends Camp Committee be authorized, individually, as signers of the Friends Camp bank accounts.

Friends approved.

10-38 Presiding Clerk's Report: Linda Jenkins, Presiding Clerk, reported on preparations for this year's Annual Sessions. As noted in the YM Secretary's report, resting is a lot of work for us; it has been a challenge to incorporate Jubilee into our Sessions schedule. As individuals and as a community, we need to challenge ourselves to let go of things. She is grateful that the schedule that has emerged includes opportunities to explore the meaning of Jubilee for Quakers today. The Presiding Clerk's responsibility is care of the business that is before us. With a sense of clarity about a persistent longing to lay aside our business, all business items will initially be on the Unity Agenda, providing the opportunity to approve them all at once and facilitating our desire to experience Jubilee.

Today's seasoning of the budget should facilitate its passage as part of the Unity Agenda. Linda asked that PB also spend time in discernment about the process for determining NEYM's contribution to Friends United Meeting (FUM). The current process approved at last year's Sessions (Minute 09-54, appended below) will expire at the end of September 2010 unless extended by the YM at this year's Sessions. To date, the YM Treasurer has received notifications from MMs that will reduce the YM's contribution to FUM by a total of \$107.

Linda asked PB to consider presenting a recommendation to Sessions that the YM continue the current process for one more year. Such a recommendation might be presented as part of the Advance Documents.

During the lengthy discussion that followed, the Clerk read letters from Northampton MM and from Brunswick MM. Friends noted that these letters raise deeper questions beyond the FUM personnel policy and attest to the continued work of the Spirit among us. We heard that a continuation would be helpful for at least one meeting that is still struggling and in deep disagreement over this issue.

Friends approved the following minute:

PB has heard a proposal to continue the process approved at Sessions in Aug 2009, regarding contributions to FUM (Minute 09-54). We have heard a letter from Northampton MM, written directly to PB, outlining their dual commitment to the ministry of supporting gay and lesbian relationships and to active engagement with the diverse family of Friends, including those who do not share or understand their ministry to and among gay and lesbian Friends. After many years of discernment, Northampton Friends have found unity on making a direct contribution to FUM. We also heard a letter from Brunswick MM about their decision to withhold their contribution to FUM made through NEYM, and we recognize that several MMs within NEYM have made that decision in recent months. We share the Presiding Clerk's sense that the current procedure is allowing the Spirit to continue moving among us, as a corporate body, facilitating a deepening of our life together and our struggle to discern the will of God. We support her request to have this process continued for another year without being revisited as an item of business at this year's Sessions.

We encourage MMs to continue their engagement with the concerns and process outlined in YM Minute 09-54 (appended below) and to share their ongoing discernment with other MMs and their Quarter.

Minute for Finance to FUM
NEYM Minute 2009-54

If a monthly meeting minutes the intention of some of its members to exclude FUM from their contribution to NEYM, the MM treasurer will notify the NEYM treasurer of that decision, including a copy of the MM minute with the communication. The monthly meeting will then decrease their intended contribution by the appropriate amount, and the NEYM treasurer will decrease our contribution to FUM by the same amount. The MM treasurer is responsible for calculating the percentage of their budget that goes to NEYM. For FY09, the percentage of the NEYM budget that goes to FUM is 1.5%.

A fund will be established to which individuals can donate to add to the Yearly Meeting's contribution to FUM. Individuals may donate to this fund if they wish to help ensure that the full budgeted amount goes to FUM.

The NEYM treasurer will exercise care in communicating with FUM about the potential variability in NEYM's contribution to FUM."

10-39 Report of Personnel Committee: Judith Shea, Clerk, reported for the Committee.

She presented the document (sent in advance) drafted by the Committee in response to a request from Finance Committee “to minute the reasons for abandoning the collegiate pay structure.” This document was accepted by PB as adequately documenting the changes to staffing and policy approved by PB and Sessions over a period of years.

She summarized revisions to the NEYM Personnel Manual in response to the staffing restructure:

- The manual has been edited throughout to reflect the new positions and responsibilities of YM Secretary and Communications Director. Close scrutiny has been applied to all aspects of the manual including supervision and policy to best reveal organizational operations guided by Spirit and Quaker process.
- Changes to policies and procedures that resulted from structural changes approved at Sessions are incorporated into the document, e.g., the Communications Director is now a direct hire of the YM Secretary, who serves as his/her supervisor.
- *Managerial-level* or *Manager* refer to staff hired by Yearly Meeting Sessions. Currently, these are the positions of YM Secretary and Camp Director.

The Committee asked for guidance from PB on two proposed changes:

- Sabbatical policy – The Committee recommends that all “full-time” staff be able to request a sabbatical. With our current structure, the recommendation would extend the benefit to the YF/YAF Coordinator.
- “Equal pay” provision: The Committee recommends the removal of the “equal pay” appendix that describes the 5-step pay scale for managerial staff.

With regard to the proposed change in sabbatical policy, Friends raised questions about the budget implications and the practice of other YMs and wondered about possible guidelines for activities to be done during sabbatical. With regard to the elimination of the appendix, one Friend suggested a need for a future discussion about limiting the difference between lowest- and highest-paid staff.

Friends approved the revised Personnel Manual, including the elimination of the appendix laying out the pay scale for managerial staff, but with the exception of the recommendation on extending the sabbatical benefit to all full-time employees. We have asked the Personnel Committee to provide us with additional information, and we will revisit that recommendation at a future date.

10-40 Report on Moses Brown incorporation: The Clerk reported for the Working Group on the incorporation of Moses Brown School:

- Charles White, legal counsel for the Yearly Meeting, has prepared final drafts of the property transfer, bylaws, and incorporation documents relative to the incorporation of Moses Brown School, as approved by Sessions (Minute 09-24).

These documents were made available to Permanent Board for review in advance of the meeting.

- Responding to the concerns outlined in Minute 09-24, a working group had been constituted and had met five times during the course of the negotiations with the School.
- The School has been very responsive to the concerns of Friends. Specifically, the term of the land lease has been changed from 99 years to 75 years; the periodic review of the Quaker aspects of the school has been established on an every-ten-years basis as part of the purposes and procedures of the Nurturing Friends Education at Moses Brown School Committee; the property of the Providence Monthly Meeting has been legally separated from the land being leased to the school; and the MBS Board of Overseers intends to make a separate commitment to the education of the children of Friends in a minute to be approved by the Board at the upcoming meeting.
- The Clerk reviewed the documents, highlighting those parts that emphasize the commitment to the use of Friends practice in conducting business, the additional sections of the bylaws which cannot be changed without the approval of the Yearly Meeting, and the section specifying the return of the property of the School to the Yearly Meeting should the School be dissolved.
- The Clerk reported that the Working Group had not reached unity on the length of the term of the lease for the land, with counsel and several members being very comfortable recommending the 75-year term, while others feel that a much shorter term, as short as 30 years, to be more appropriate. He suggested that these points of view were entrenched and would not be likely to change, and proposed that it was the Permanent Board's role to determine if the 75-year lease was acceptable.

Following some additional discussion, **Friends approved** accepting the submitted transfer documents, including the 75-year lease term, and approved authorizing the Presiding Clerk to proceed with signing the documents and finalizing the transfer and incorporation of Moses Brown School.

10-41 Report of Internal Nominating Committee: Dorothy Grannell presented the following nominations:

- Clerks Nominating Committee: Allan Kohrman (Wellesley), class of 2013
- Personnel Committee: Rebecca Leuchak (Providence), class of 2013; and Donn Weinholtz (Hartford), class of 2013
- Nominating Committee: Adam Kohrman (Wellesley), at-large member, class 2012; and Connie Kincaid-Brown (Quaker City-Unity), class of 2012
- Memorial Minutes: Sarah Gant (Beacon Hill), class of 2012

Friends approved these recommendations.

The Committee recommends laying down the Office Facilities Oversight Committee. **Friends approved.**

Brian Drayton has resigned from Clerks Nominating.

10-42 Report of Yearly Meeting Nominating Committee: Christopher McCandless reported for the committee.

Christopher presented the following nominations to fill current vacancies:

- Faith & Practice Revision Committee: Sarah Hubner (Dover)
- Moses Brown Board: Elsie Morse (Providence), Nils Klinkenberg (Framingham), David Holdt (Hartford), and Don McNemar (Cambridge) - alternate

Friends approved these recommendations.

10-43 Travel Minute for Susan Loucks: The Clerk presented a travel minute for Susan Loucks (Beacon Hill), forwarded from Salem Quarter. Susan will travel among Friends and others as part of the Quaker Quest program. **Friends approved** endorsing this travel minute.

10-44 Travel Minute for Sarah Savery-Martyr: The Clerk presented a travel minute for Sarah (East Sandwich Preparative Meeting), forwarded from Sandwich Quarter. Sarah will travel among Friends in Kenya. **Friends approved** endorsing this travel minute.

10-45 Memorial Minutes: During the course of the day, Friends heard memorial minutes celebrating the lives of ten Friends: Jane Westover (Acton), John Barlow (Acton), Katherine Toll (Acton), Eloise Houghton (Cambridge), Rosly Walter (Cambridge), William How (Fresh Pond), Ilse Reich (Mt. Toby), Gordon Brown (Plainfield), Finley Perry (Wellesley), and Arthur Brinton (Wilderness).

Friends approved forwarding all of these memorial minutes to Sessions, asking that the Memorial Minutes Committee review and edit them, as necessary.

10-46 Closing Worship: We closed in waiting worship, planning to meet again on Saturday, August 7, 2010, at Bryant University in Smithfield, RI, at 9:30 AM.

Edward Baker, Clerk

John Humphries, Recording Clerk

Heather Moir 1928–2009

Heather was born in Welwyn Garden City, England to ‘Jack’ Edgerton St. John Catchpool and Ruth Allason (Wilson) Catchpool. In 1957 she married John A. Moir and together they had five sons, two of whom predeceased Heather. Her ashes were buried in the North Sandwich Friends Meeting North Sandwich Burial Ground, June 27, 2009.

Heather was a birthright member of the Religious Society of Friends. For thirty years she was a member of Miami Friends Meeting (Florida) and active in Southeastern Yearly Meeting, including a stint as Clerk of the Yearly Meeting. When she and John moved permanently to Chocorua, New Hampshire she transferred her energies to serving New England Yearly Meeting, in particular the North Sandwich Friends Meeting, where she became our resident elder, acting as clerk for three terms and mediating many difficult situations. While she never put herself forward, she always stepped up.

Her primary Friends outreach organization was the Friends World Committee for Consultation (FWCC) and she ably served as clerk of the worldwide body as well as of the Section of the Americas. She attended many worldwide meetings of the FWCC and enabled others to do so through generous anonymous donations. Widely sharing her resources, Heather subsidized the ministries and spiritual journeys of many people and supported many charities. Locally she gave generously of her time and money to the Tamworth Community Nurse Association and the Community Food Center.

First Day after First Day Heather arrived early to open our meetinghouse, sitting in silence if she were alone, or joining in conversation when others were present. If she wasn’t in Meeting for Worship it was generally because she was at a gathering of another Friends group on the quarterly, yearly or international level. She knew everyone, remembering names of seldom seen colleagues, greeting everyone with affection and a gentle joy. Child attenders were cherished, and she was known to say that, “The sounds children make during meeting for worship are sacred.” During social time Heather was often to be found in quiet serious conversation with members, attenders, and visitors alike, her advice sought after and prized.

Heather had an earthy sense of humor, joyously sharing risqué limericks and many of the lists of malapropisms and funny sayings that circulate on the Internet. Trained as a science teacher, she was always eager to learn and to share what she learned. She marveled at nature, relishing the time a bear and two cubs circumnavigated the meetinghouse.

A deeply spiritual woman who radiated a calm and peaceful goodness, Heather taught by example and by calling out the best from everyone. Making allowances for our weaknesses, she patiently nurtured our nascent strengths. She resisted getting mired in negative emotions and she eschewed gossip even when it seemed innocuous. Slow to take offense, Heather was able to forgive the most personal attacks, graciously proffering and accepting apologies and helping everyone involved to use the roiling circumstances for spiritual growth. While her death has deprived us of her constant presence, she left behind a spirit of conciliation and love that will not be easily set aside, lost or forgotten.

Heather’s mother, Ruth, had a saying that spoke to Heather: “Hard as I may try, my practice may not always match my precepts, but I will not water down my precepts to match my practice.” In Heather Moir we had the privilege of knowing someone whose practice was in line with her precepts, though her sense of humility would never have allowed her to make that claim.

—North Sandwich (NH) Monthly Meeting, Dover Quarterly Meeting

Eleanor Butler Perry
March 18, 1916 - February 15, 2010

Westerly Friend Eleanor Butler Perry was born on March 18, 1916, in Cambridge, Massachusetts. She lived a mindful and purposeful life and died peacefully on Monday, February 15, 2010, at the age of 93. Eleanor is survived by her husband of 67 years, Charles Perry, three sons, their spouses, five grandchildren, one step-grandson, and three great-grandchildren.

One neighbor of thirty years, speaking at her memorial service, noted Chuck and Eleanor's strong love for each other. In the last year of her life a local newspaper featured Chuck and Eleanor in an article about their "Everlasting Love." The reporter noted that after 67 years they could still be found singing "Let me Call You Sweetheart" to each other. The two were eager to share their secrets for a lasting relationship, and for several years they worked together leading marriage enrichment workshops in Pennsylvania and Rhode Island.

At the memorial meeting, daughter-in-law Rachel spoke to Eleanor's love of reading and intellectual pursuits, as well as her many spiritual leadings. Eleanor was a librarian for Butler Hospital in Providence and later was the head librarian at the Friends Center in Philadelphia for many years. When the new Friends Center was first opened, she built a substantial resource library almost from scratch. She delighted in finding books that people wanted to read. Eleanor was always ready to engage in intellectual discourse; she pursued a deep and abiding interest in the relationship between religion and psychology. She was devoted to her work on the Friends General Conference journal *Inward Light*, which she and Chuck edited for several years, helping many to realize the hidden parts of themselves.

Eleanor was clear and rooted in her beliefs for justice, and, in the 1960s, she and Chuck participated in the Civil Rights movement, assisting African American families in their efforts to move into Philadelphia neighborhoods where they faced discrimination. In 1989, Chuck and Eleanor retired from Bryn Mawr, Pennsylvania, to Westerly, Rhode Island. It was then that Eleanor transferred membership to Westerly Monthly Meeting, where Chuck's family had worshipped for generations. For many Westerly Friends, Eleanor was a model of forthright concern for the world and loving acceptance for all.

We will all remember her welcoming smile and, when grandson Ethan spoke of his last image of Eleanor, it was fitting that he described her reaching out from her wheelchair to dance with her great-granddaughter Charlotte.

—Westerly (RI) Monthly Meeting, Rhode Island—Smithfield Quarterly Meeting

Purposes and Procedures of the Ad Hoc Committee on Local Meetings' Financial Support of Yearly Meeting

(Draft Version, July 13, 2010)

Purpose:

An ad hoc committee to organize visits to monthly and quarterly meetings. The purpose of these visits is to listen to monthly and quarterly meetings concerning their relationship to Yearly Meeting, to learn what services are wanted, to discuss their willingness to financially support yearly meeting, and to find out how to support local meetings to further the work/ministry of Friends in the wider world.

Procedures:

This ad hoc committee will recruit, train, and have oversight for volunteers to visit monthly meetings. There will be four members, who report to the Finance and Development Committees and inform the following committees of its activities: Ministry and Counsel, Youth Programs, Permanent Board and Coordinating and Advisory.

This ad hoc committee functions during the 2011 fiscal year. It will submit a final report of its observations and recommendations to above committees and for the advance documents of Annual Sessions 2011.

Respectfully submitted by,
Gerald Sazama, Bruce Hawkins, Karen Sprague

Proposed Calendar of Activities

July – Sept 2010	Recruit volunteers
Sept 25, 2010	Planning meeting for volunteers in Amesbury, MA
Oct 2010 – May 2011	Volunteers Visit Monthly Meetings. Volunteers are in communication with the ad hoc committee and send reports of their visits to it.
July 2010 – Aug 2011	Ad hoc committee reports to the clerks of the Finance and Development Committees and at the regular meetings of these committees.
June 2011	Ad hoc committee subcommittee submits a report of its activities to the committees listed above.

To: New England Yearly Meeting of Friends Permanent Board

Re: Action Items to complete the Friends Camp Waterfront Property Purchase

Approve the purchase of land and a building for \$160,000 on China Lake to expand the Friends Camp waterfront area. To help with the financing of this purchase we are also asking that the following four items also be approved:

1. Approve the use of a private loan of \$60,000 from Dwight Lopes to for purchase this waterfront property. (The terms will be 15 years with 4 percent interest.)
2. Approve a sales agreement between NE Yearly Meeting (Friends Camp) and Joann Clark Austin for the sale of two acres of wooded camp property for the price of \$40,000.
3. Approve the waiving the restrictions of the unspent Cardinal Hall donation of \$22,000 from the NE Yearly Meeting so that Friends Camp can use these funds to buy the property.
4. Authorize YM Finance Committee to provide a bridge loan to Friends Camp for \$43,000. (The terms will be for 15 months at an interest rate that is mutually agreeable.)

Thank you,

Nat Shed, Director

Friends Camp

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